

Matrix Commercial Input Form

* Denotes required information that must be provided.

MLS #

*Status

Address Information

*Street Number Pre Direction *Street Name Unit # *Street Suffix

N, S, E, W

Lot # *State *City

Avenue, Boulevard, Circle, Court, Cove, Drive, Drive East, Drive West, Heights, Highway, Lane, Loop, None, Other, Park, Parkway, Pass, Place, Plaza, Point, Road, Square, Street, Terrace, Trace, Walk, Way

*Parish Subdivision *City Limit Y/N *Zip Zip+4 Neighborhood

*Bounding Streets

Listing Information

*Building Type (max value = 3) *Listing Type

C/R-Commercial/Residential RES-Restaurant ERS-Exclusive Right to Sell
 HOT-Hotel RET-Retail Building ERSP-Exclusive Right to Sell W/named Prospects
 IND-Industrial SHP-Shopping Center EA-Exclusive Agency Listing
 MED-Medical VLD-Vacant Land
 MOT-Motel WHS-Warehouse

*List Price Association

OFC-Office Building
 OTH-Other

Directions

Legal Description

General Information

Warehouse Sqft *Appx Sqft Living Area Appx Sqft Total Area *Sqft Source Stories Office Sqft *Approximate Age

*Age Description *Age Description 2 (Max Value= 3)

NEW-NEW To Be Built Renovated Cosmetic changes of at least 50% of the total living area
 RES-Resale Under Construction Under renovation
 FIXU-Fixer Upper Never Occupied None
 TD-Tear Down Age Unknown
 Historic
 All Original
 Remodeled Structure-All Major Mechanical Systems

Rail Service Y/N *Termite Contract Y/N *ADA Features Y/N Acres

Yr Rem/Yr Ren/Yr Blt

*Elevation Cert

*Lot Size Dock Y/N # Doors Door Size Avail Y/N

Elevator Y/N Waterfront Water Navigable Y/N

WF-Water Front, WC-Water Access Community,

WV-Water View

Ceiling Height Eave Height Sprinklers Y/N Total Rental Income Electrical Phase Electrical Amps Electrical Volts

* Electricity * Water *Gas *Sewer Type *Zoning

C-Cleco E-Entergy N-None P-Public BU-Butane NA-Natural C-City, N-None, S-Septic,
 O-Other W-WST W-Well NO-None PO-Propane T-Treatment Plant, U-Utility Co

Utilities Paid By Janitor Paid By Real Estate Taxes Paid By Insurance Paid By Comm Area Maint Y/N

Owner/Tenant Owner/Tenant Owner/Tenant Owner/Tenant

Office Special Information

Owner Name Home Phone Other Phone

Spouse Name Home Phone Other Phone

Occupant Name Home Phone Other Phone

Seller Email Address

Key # Keybox # Alarm Code Alarm Phone

List/Date

*List Date *Expiration Date

Showing Instructions

Showing Instructions (66 characters)

Showing Assist Showing Instructions (170 Characters)

Unbranded Virtual Tour

Additional Room Information - Required for all existing rooms

*Room Type *Dimension 1 *Dimension 2 *Ceiling Height *Flooring

*Level

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*Level

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*Level

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*Level