

For Brokers...

How to Check Your Office's Licensees for "Code of Ethics Training-Cycle 4" Compliance

Brokers can check on the status of their licensees by office by going to www.nomar.org.

1. click on the blue "REALTOR PROFESSIONALS" box at the top right
2. then click on the gold "MEMBER'S LOG IN" box
3. enter your logon ID and password
4. on the blue tabs click on "Member Center" then "My Membership"
5. scroll down to "My NOMAR Classes"
6. click on "Office(s) Education Tracking" then
7. click on "NAR COE – Cycle 4 2013 – 2016" This will take you to a "Continuing Education Report" with the following heading...

Continuing Education Report
NAR COE - Cycle 4 2013-2016
Start Date: 01/01/13 Deadline: 12/31/16
Status: (Pending *or* Completed & date)

There will be a separate page/report on each licensee in that office.

If the "Status" says "Pending", the licensee has NOT taken QET-Cycle 4. You can also look at the right column entitled "Courses Taken" to see if the licensee has taken the required course.